



BSI Standards Publication

Technical product documentation — General principles of representation

Part 100: Index

National foreword

This British Standard is the UK implementation of EN ISO 128-100:2020. It is identical to ISO 128-100:2020.

The UK participation in its preparation was entrusted to Technical Committee TR/1, Technical Product Realization.

A list of organizations represented on this committee can be obtained on request to its secretary.

This publication does not purport to include all the necessary provisions of a contract. Users are responsible for its correct application.

© The British Standards Institution 2020
Published by BSI Standards Limited 2020

ISBN 978 0 580 99953 6

ICS 01.100.01

Compliance with a British Standard cannot confer immunity from legal obligations.

This British Standard was published under the authority of the Standards Policy and Strategy Committee on 30 June 2020.

Amendments/corrigenda issued since publication

Date	Text affected

EUROPEAN STANDARD
NORME EUROPÉENNE
EUROPÄISCHE NORM

EN ISO 128-100

June 2020

ICS 01.100.01

English Version

Technical product documentation - General principles of representation - Part 100: Index (ISO 128-100:2020)

Documentation technique de produits - Principes généraux de représentation - Partie 100: Index (ISO 128-100:2020)

Technische Produktdokumentation (TPD) - Allgemeine Grundlagen der Darstellung - Teil 100: Index (ISO 128-100:2020)

This European Standard was approved by CEN on 20 April 2020.

CEN members are bound to comply with the CEN/CENELEC Internal Regulations which stipulate the conditions for giving this European Standard the status of a national standard without any alteration. Up-to-date lists and bibliographical references concerning such national standards may be obtained on application to the CEN-CENELEC Management Centre or to any CEN member.

This European Standard exists in three official versions (English, French, German). A version in any other language made by translation under the responsibility of a CEN member into its own language and notified to the CEN-CENELEC Management Centre has the same status as the official versions.

CEN members are the national standards bodies of Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Republic of North Macedonia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and United Kingdom.



EUROPEAN COMMITTEE FOR STANDARDIZATION
COMITÉ EUROPÉEN DE NORMALISATION
EUROPÄISCHES KOMITEE FÜR NORMUNG

CEN-CENELEC Management Centre: Rue de la Science 23, B-1040 Brussels

European foreword

This document (EN ISO 128-100:2020) has been prepared by Technical Committee ISO/TC 10 "Technical product documentation" in collaboration with Technical Committee CEN/SS F01 "Technical drawings" the secretariat of which is held by CEN-CENELEC.

This European Standard shall be given the status of a national standard, either by publication of an identical text or by endorsement, at the latest by December 2020, and conflicting national standards shall be withdrawn at the latest by December 2020.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. CEN shall not be held responsible for identifying any or all such patent rights.

According to the CEN-CENELEC Internal Regulations, the national standards organizations of the following countries are bound to implement this European Standard: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Republic of North Macedonia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and the United Kingdom.

Endorsement notice

The text of ISO 128-100:2020 has been approved by CEN as EN ISO 128-100:2020 without any modification.

Contents

	Page
Foreword	iv
1 Scope	1
2 Normative references	1
3 Terms and definitions	1
4 Index of terms	1

Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular, the different approval criteria needed for the different types of ISO documents should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see www.iso.org/directives).

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO shall not be held responsible for identifying any or all such patent rights. Details of any patent rights identified during the development of the document will be in the Introduction and/or on the ISO list of patent declarations received (see www.iso.org/patents).

Any trade name used in this document is information given for the convenience of users and does not constitute an endorsement.

For an explanation of the voluntary nature of standards, the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the World Trade Organization (WTO) principles in the Technical Barriers to Trade (TBT) see www.iso.org/iso/foreword.html.

This document was prepared by Technical Committee ISO/TC 10, *Technical product documentation*, in collaboration with the European Committee for Standardization (CEN) Technical Committee CEN/SS F01, *Technical drawings*, in accordance with the Agreement on technical cooperation between ISO and CEN (Vienna Agreement).

A list of all parts in the ISO 128 series can be found on the ISO website.

Any feedback or questions on this document should be directed to the user's national standards body. A complete listing of these bodies can be found at www.iso.org/members.html.

Technical product documentation — General principles of representation —

Part 100: Index

1 Scope

This document presents an index of the terms used in the ISO 128 series in English, French, German, Chinese, Russian and Japanese.

2 Normative references

The following documents are referred to in the text in such a way that some or all of their content constitutes requirements of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

ISO 128 (all parts), *Technical product documentation — General principles of representation*

ISO 10209, *Technical product documentation — Vocabulary — Terms relating to technical drawings, product definition and related documentation*

3 Terms and definitions

For the purposes of this document, the terms and definitions given in the ISO 128 series and ISO 10209 apply.

ISO and IEC maintain terminological databases for use in standardization at the following addresses:

- ISO Online browsing platform: available at <https://www.iso.org/obp>
- IEC Electropedia: available at <http://www.electropedia.org/>

4 Index of terms

[Table 1](#) presents a multilingual index of the terms used in the ISO 128 series.

Table 1 — Index of terms used in the ISO 128 series

English	French	German	Chinese	Russian	Japanese	Part, clause/sub-clause
adjacent parts	pièces voisines	angrenzende Teile	相邻零件	примыкающие (пограничные) изделия	隣接部品	ISO 128-3, C.4 ^a
arc arrow	arc fléche	gebogener Pfeil	旋转符号	дугообразная размерная линия	回転矢示	ISO 128-3, B.1
arrow	flèche	Pfeil	箭头	Стрелка	矢印	ISO 128-3, B.1
— arc arrow	— arc fléché	— gebogener Pfeil	— 旋转符号	— дугообразная размерная линия	— 回転矢示	ISO 128-3, A.2
— reference arrow	— repère fléché	— Bezugspfeil	— 投射方向	— указательная стрелка	— 矢示	ISO 128-3, A.5
— section arrow	— repère fléché de section	— zur Kennzeichnung der Schnittebene	— 剖视图投射方向	— ссылочная	— 切断矢印	
bend lines	traits de courbures	Biegelinien	弯折线	волнистые линии	曲げ線, 折り線	ISO 128-3, C.10
blanks	ébauches	Rohteile	毛坯件	заготовки	素材	ISO 128-3, C.14
calculation of line elements	calcul des éléments de trait	Berechnung der Linienelemente	线条的计算	расчет элементов линий	線の要素(長さ)の計算	ISO 128-2, A.1 ^b
choice of views	choix des vues	Auswahl der Ansichten	视图的选择	выбор видов	投影図の選択	ISO 128-3, 4.2
colours (of lines)	couleurs (de traits)	Farben (von Linien)	(图线的)颜色	цвета (линий)	(線の)色	ISO 128-2, Clause 7
combination of lines	combinaison de traits	Variationen von Linien	图线的组合	комбинации линий	線の組合せ	ISO 128-2, 4.3
configuration of lines	configuration des traits	Konfiguration der Linien	图线的构成	конфигурации линий	線の構成	ISO 128-2, 5.3
curves	courbes	Kurven	曲线	кривые	曲線	ISO 128-3, C.11
cut	coupe	Schnitt	断面图	разрез	断面図	ISO 128-3, 6.1
cut and section arrow	repère fléché de coupe et de section	Pfeil zur Kennzeichnung der Schnittebene	断面图和剖视图投射方向	стрелка разреза и сечения	切断矢印	ISO 128-3, A.5

^a Under preparation. Stage at the time of publication: ISO/FDIS 128-3:2020.

^b Under preparation. Stage at the time of publication: ISO/FDIS 128-2:2020.

Table 1 (continued)

English	French	German	Chinese	Russian	Japanese	Part, clause/sub-clause
cuts of symmetrical parts	coupes de pièces symétriques	Schnitte symmetrischer Teile	对称零件的断面图	разрезы симметричных изделий	対称形対象物の断面図	ISO 128-3, 6.4
cutting line	ligne de coupe	Schnittlinie	剖切线	линия секущей плоскости	切断線	ISO 128-2, D.1 ISO 128-3, 6.2.1
cutting plane	plan de coupe	Schnittebene	剖切面	плоскость разреза	切断面	ISO 128-3, 6.2.1
— definition	— définition	— Definition	— 定义	— определение	— 定義	ISO 128-3, D.3
— on mechanical engineering drawings	— dans des dessins industriels	— in Zeichnungen mechanischer Technik	— 机械工程制图	— на машиностроительных чертежах	— 機械製図における	
designation (of lines)	désignation (de traits)	Bezeichnung (von Linien)	(图线的) 标记	назначение (линий)	(線の)指定	ISO 128-2, Clause 8
draughting of lines	tracé des traits	Zeichnen von Linien	图线的画法	вычерчивание линий	線の製図	ISO 128-2, Clause 6
enlarged features	détails représentés à plus grande échelle	vergrösserte Geometrieelemente	局部放大图	выносные элементы (увеличенные)	拡大図	ISO 128-3, 4.12
extra wide continuous outlines	contours en trait continu extra-fort	besonders breiter Umriss	加粗实轮廓线	толстые сплошные линии контуров	極太実線	ISO 128-3, 7.4
fasteners	éléments de fixation	Befestigungsmittel	紧固件	крепеж	止め具	ISO 128-3, D.2
fibre directions	directions des fibres	Faserrichtung	纤维方向	направление волокон	纖維の方向	ISO 128-3, C.17
finished parts	pièces finies	fertige Teile	成品件	готовые изделия	仕上がり部品,完成部品	ISO 128-3, C.14
first angle projection method	méthode de projection du premier dièdre	Projektionsmethode 1	第一角投影法	метод проекции первого угла	第一角法	ISO 128-3, 4.5
half cuts/half sections	demi-coupes/demi-sections	Halbschnitte	半剖	неполные разрезы/сечения	片側断面図	ISO 128-3, 6.4
half sections of symmetrical parts	coupes/sections de pièces symétriques	Halbschnitte symmetrischer Teile	对称零件的半剖视图	неполные сечения симметричных изделий	対称图形の片側断面図	ISO 128-3, 6.4

^a Under preparation. Stage at the time of publication: ISO/FDIS 128-3:2020.^b Under preparation. Stage at the time of publication: ISO/FDIS 128-2:2020.

Table 1 (continued)

English	French	German	Chinese	Russian	Japanese	Part, clause/sub-clause
hatching	hachures	Schraffur	剖面线	штриховка	ハッチング	ISO 128-3, 7.2
indication of contours	indication des contours	Angabe von Umrissen	轮廓的表示	изображение контуров	輪郭の指示	ISO 128-3, C.4
indication of instructions	indication des instructions	Angabe von Anweisungen	注释说明	надписи на полках выносных линий	指示事項	ISO 128-2, 9.3
initial outline	contour initial	ursprüngliche Umrisse	初始轮廓	контуры заготовок	原形線	ISO 128-3, C.9
interrupted views	vues interrompues	unterbrochene Ansichten	断开视图	виды с разрывами	破断線	ISO 128-3, C.7
intersections	intersections	Durchdringungen	相贯线	пересечения	相貫線,交わり	ISO 128-3, C.5
junctions (of lines)	jonctions (de traits)	(Linien-)Kreuzungen	(图线的)相交	соединения (линий)	(線の)連結	ISO 128-2, 6.2
leader line	ligne repère	Hinweislinie	指引线	выносная линия	引出線	ISO 128-2, 9.1
line	trait	Linie	图线	линия	線	ISO 128-2, Clause 3
line dimensions	dimensions des traits	Linienmaße	图线的尺寸	размеры линий	線の寸法	ISO 128-2, Clause 5
line element	élément de trait	Linienelement	线素	элемент линии	線の要素	ISO 128-2, 5.3
line groups	groupes de traits	Liniengruppen	图线系列	группы линий	線のグループ	ISO 128-2, D.3
— on mechanical engineering drawings	— dans les dessins industriels	— in Zeichnungen mechanischer Technik	— 机械工程制图	— на машиностроительных чертежах	— 機械製図における	ISO 128-2, F.3
— on shipbuilding drawings	— dans les dessins de construction navale	— in Zeichnungen des Schiffbaus		— на судостроительных чертежах	— 造船製図における	
line segment	segment de trait	Liniensegment	线段	сегмент линии	線の構成単位	ISO 128-2, A.5 to A.10
						ISO 128-2, A.11.1
						ISO 128-2, A.11.3

^a Under preparation. Stage at the time of publication: ISO/FDIS 128-3:2020.

^b Under preparation. Stage at the time of publication: ISO/FDIS 128-2:2020.

Table 1 (continued)

English	French	German	Chinese	Russian	Japanese	Part, clause/sub-clause
line widths	largeurs de trait	Linienbreiten	线宽	ширина линий	線の幅	ISO 128-2, 5.1
— basic conventions on construction drawings	— conventions de base	— Grundlagen	— 基本规则	— общепринятые обозначения	— 基本	ISO 128-2, B.3
— on mechanical engineering drawings	— dans les dessins de construction et de génie civil	— in Zeichnungen des Bauwesens	— 建筑制图	— на строительных чертежах	— 土木製図における	ISO 128-2, E.2
— on shipbuilding drawings	— dans les dessins industriels	— in Zeichnungen mechanischer Technik	— 机械工程制图	— на машиностроительных чертежах	— 機械製図における	ISO 128-2, G.3
	— dans les dessins de construction navale	— in Zeichnungen des Schiffbaus		— на судостроительных чертежах	— 造船製図における	
local cuts/sections	coupes/sections locales	örtliche Schnittansichten/ Schnitte	局部剖视图	местные разрезы/ сечения	部分断面図	ISO 128-3, 6.5
local views	vues locales	örtliche Ansichten	局部视图	местные виды	局部投影図	ISO 128-3, C.3
mirror-image parts	pièces symétriques	spiegelbildliche Teile	镜像零件	изделия в зеркальном изображении	勝手違いの部品	ISO 128-3, C.19
movable parts	pièces mobiles	bewegliche Teile	运动件	подвижные изделия	可動部品	ISO 128-3, C.13
partial views	vues partielles	Teilansichten	局部视图	частичные виды	部分投影図	ISO 128-3, 4.3
parts with two or more identical views or cuts/sections	pièces présentant deux vues de coupes/ sections identiques ou davantage	Teile mit mehreren gleichen Ansichten oder Schnittansichten/Schnitte	零件图中有两个或者两个以上相同视图的表示	изделия с двумя или более идентичными видами или разрезами/ сечениями	二つ以上の同一形状又は同一断面がある部品	ISO 128-3, C.18
pattern (surface)	motif (de surface)	(Oberflächen-)Muster	网状结构	рисунок (поверхности)	パターン, 模様(表面上の)	ISO 128-3, C.16

^a Under preparation. Stage at the time of publication: ISO/FDIS 128-3:2020.

^b Under preparation. Stage at the time of publication: ISO/FDIS 128-2:2020.

Table 1 (continued)

English	French	German	Chinese	Russian	Japanese	Part, clause/sub-clause
preparation of lines by CAD system	préparation des traits par système de CAO	Ausführung von Linien mit CAD-Systemen	CAD系统用图线的表示	подготовка линий с помощью САПР	CAD製図による線の準備	ISO 128-2, Annex A
presentation of leader lines	représentation des lignes repère	Ausführung von Hinweislinien	指引线的表示	изображение выносных линий	引出線の表示	ISO 128-2, 9.1
presentation of reference lines	représentation des traits de référence	Ausführung von Bezugslinien	基准线的表示	изображение полок выносных линий	参照線の表示	ISO 128-2, 9.2
projection method	méthode de projection du	Projektionsmethode	投影法	метод проекции	投影法	ISO 128-3, 4.5
— first angle	— premier dièdre	— 1	— 第一角投影法	— первого угла	— 第一角法	ISO 128-3, 4.8
— third angle	— troisième dièdre	— 3	— 第三角投影法	— третьего угла	— 第三角法	
reference arrow	repère fléché	Bezugspfeil	投射方向	стрелка ссылочная	矢示	ISO 128-3, A.2
reference line	trait de référence	Bezugslinie	基准线	полка	参照線	ISO 128-2, 9.2
removed sections (from a view)	sections sorties (d'une vue)	entfernte Schnitte (einer Ansicht)	移出断面图	выносные сечения	(投影図からの)取出し断面図	ISO 128-3, D.4
repeated features	éléments répétitifs	wiederkehrende Geometrieelemente	重复结构要素	повторяющиеся элементы	繰り返し図形	ISO 128-3, C.8
representation (of lines)	représentation (de traits)	(Linien-)Darstellung	(图线的)表示方法	изображение (линий)	(線の)表示	ISO 128-2, 6.2.2
ribs	nervures	Rippen	肋/筋	ребра	リブ	ISO 128-3, D.2
rolled directions	directions du laminage	Walzrichtungen	轧制方向	направления прокатки	転造方向	ISO 128-3, C.17
section arrows	repères fléchés de sections	Pfeile zur Kennzeichnung der Schnittebene	剖视图投射方向	указательные стрелки сечений/разрезов	切断矢印	ISO 128-3, A.5
section of symmetrical parts	sections de pièces symétriques	Schnitt symmetrischer Teile	对称零件的剖视图	сечения симметричных изделий	対称図形の断面図	ISO 128-3, 6.4

^a Under preparation. Stage at the time of publication: ISO/FDIS 128-3:2020.

^b Under preparation. Stage at the time of publication: ISO/FDIS 128-2:2020.

Table 1 (continued)

English	French	German	Chinese	Russian	Japanese	Part, clause/sub-clause
section revolved in the relevant view — basic conventions on mechanical engineering drawings	section tournée sur l'vue représentée — conventions générales — dans les dessins industriels	in eine geeignete Ansicht gedrehte Schnitte — Grundregeln — in Zeichnungen mechanischer Technik	重合断面图 — 基本规则 — 机械工程制图	наложенные сечения — общепринятые обозначения — на машиностроительных чертежах	補助投影図における回転図示 — 基本 — 機械製図における	ISO 128-3, 6.3 ISO 128-3, D.5
separate equal elements	éléments séparés égaux	getrennte gleiche Elemente	分隔的相同元素	отдельные одинаковые элементы	分離・対称型の対象物	ISO 128-3, C.15
shading	trame	Schattierung	阴影	зачернение	濃淡	ISO 128-3, 7.3
simplified view of symmetrical parts	vues partielles de pièces symétriques	vereinfachte Ansicht symmetrischer Teile	对称部件的简化画法	частичный вид симметричных изделий	対称図形の	ISO 128-3, 4.4
slight inclined or curves	inclinaisons légères ou arrondis	geringe Neigungen	较小斜度和锥度结构	контуры незначительного наклона	仮想相貫線	ISO 128-3, C.11
spacing (of lines)	espacement (des traits)	Linienabstände	(图线的)间隙	промежутки (между линиями)	隙間	ISO 128-2, 6.1
special position of views	position particulière des vues	besondere Lage von Ansichten	斜视图	дополнительные виды	投影図の特別な配置	ISO 128-3, B.1
spoke	rayon (d'une roue)	Speiche	轮辐	спицы, ребра	スポーク	ISO 128-3, D.2
square ends on shafts	méplat	quadratische Enden an Wellen	轴端方头	квадратные концы валов	軸の平面部分	ISO 128-3, C.6
surface pattern	motif de surface	Oberflächenstrukturen	网状结构	рисунок поверхности	表面のパターン(模様)	ISO 128-3, C.16

^a Under preparation. Stage at the time of publication: ISO/FDIS 128-3:2020.

^b Under preparation. Stage at the time of publication: ISO/FDIS 128-2:2020.

Table 1 (continued)

English	French	German	Chinese	Russian	Japanese	Part, clause/sub-clause
symmetrical parts	pièces symétriques	symmetrische Teile	对称零件	симметричные изделия	対称图形	ISO 128-3, 4.3
— partial view	— vue partielle	— Teilansicht	— 局部视图	— частичный вид	— 部分投影图	ISO 128-3, 6.4
— cut/section	coupe/section	— Schnittansicht/ Schnitt	— 断面图/剖视图	— разрез/ сечение	— 断面图	
symmetry (graphical symbol)	symétrie (symbole graphique)	Symmetrie (graphisches Symbol)	对称符号	симметрия (графический символ)	対称図示記号	ISO 128-3, A.3
thin adjacent section	section adjacente de faible épaisseur	schmaler angrenzender Schnitt	相近的狭小剖面	примыкающее узкое сечение	隣接する薄肉部断面图	ISO 128-3, 7.6
thin section	section de faible épaisseur	schmaler Schnitt	狭小剖面	узкое сечение	薄肉部断面图	ISO 128-3, 7.5
third angle projection method	méthode de projection du troisième dièdre	Projektionsmethode 3	第三角投影法	метод проекции третьего угла	三角法	ISO 128-3, 4.8
toning	remplissage	Tönung	调色	тонирование	濃淡調色	ISO 128-3, 7.3
transparent objects	objets transparents	durchsichtige Gegenstände	透明件	прозрачные объекты	透明物	ISO 128-3, C.12
types of lines	types de traits	Linienarten	线型	типы линий	線の種類	ISO 128-2, Annex B
— on construction drawings	— dans les dessins de construction et de génie civil	— in Zeichnungen des Bauwesens	— 建筑制图	— на строительных чертежах	— 土木製図における	ISO 128-2, Annex C
— on mechanical engineering drawings	— dans les dessins industriels	— in Zeichnungen der mechanischen Technik	— 机械工程制图	— на машиностроительных чертежах	— 機械製図における	ISO 128-2, Annex F
— on shipbuilding drawings	— dans les dessins de construction navale	— in Zeichnungen des Schiffbaus	— 船体制图	— на судостроительных чертежах	— 造船製図における	

^a Under preparation. Stage at the time of publication: ISO/FDIS 128-3:2020.

^b Under preparation. Stage at the time of publication: ISO/FDIS 128-2:2020.

Table 1 (continued)

		Term/topic				Part, clause/sub-clause
English	French	German	Chinese	Russian	Japanese	
views	views	Ansichten	视图	виды	投影図	ISO 128-3, Clause 4
— choice of	— choix des	— Wahl von	— 视图选择	— выбор	— ~の選択	ISO 128-3, 4.2
— identical	— identiques	— identische	— 相同视图	— идентичные	— 同一图形	ISO 128-3, C.18
— identification of	— identification des	— Bezeichnung von	— 视图标识	— идентификация	— 同一化	ISO 128-3, 4.1
— interrupted	— interrompues	— unterbrochene	— 断开视图	— прерывистые	— 破断線	ISO 128-3, C.7
— partial	— partielles	— Teil-	— 局部视图	— частичные	— 部分	ISO 128-3, 4.3

^a Under preparation. Stage at the time of publication: ISO/FDIS 128-3:2020.

^b Under preparation. Stage at the time of publication: ISO/FDIS 128-2:2020.

British Standards Institution (BSI)

BSI is the national body responsible for preparing British Standards and other standards-related publications, information and services.

BSI is incorporated by Royal Charter. British Standards and other standardization products are published by BSI Standards Limited.

About us

We work with business, industry, government, consumers, innovators and others to shape their combined experience and expertise into standards based solutions.

The knowledge embodied in our standards has been carefully assembled in a dependable format and refined through our open consultation process. Organizations of all sizes and across all sectors choose standards to help them achieve their goals.

Information on standards

We can provide you with the knowledge that your organization needs to succeed. Find out more about British Standards by visiting our website at bsigroup.com/standards or contacting our Customer Services team or Knowledge Centre.

Buying standards

You can buy and download PDF versions of BSI publications, including British and adopted European and international standards, through our website at bsigroup.com/shop, where hard copies can also be purchased.

If you need international and foreign standards from other Standards Development Organizations, hard copies can be ordered from our Customer Services team.

Copyright in BSI publications

All the content in BSI publications, including British Standards, is the property of and copyrighted by BSI or some person or entity that owns copyright in the information used (such as the international standardization bodies) and has formally licensed such information to BSI for commercial publication and use.

Save for the provisions below, you may not transfer, share or disseminate any portion of the standard to any other person. You may not adapt, distribute, commercially exploit or publicly display the standard or any portion thereof in any manner whatsoever without BSI's prior written consent.

Storing and using standards

Standards purchased in soft copy format:

- A British Standard purchased in soft copy format is licensed to a sole named user for personal or internal company use only.
- The standard may be stored on more than one device provided that it is accessible by the sole named user only and that only one copy is accessed at any one time.
- A single paper copy may be printed for personal or internal company use only.

Standards purchased in hard copy format:

- A British Standard purchased in hard copy format is for personal or internal company use only.
- It may not be further reproduced – in any format – to create an additional copy. This includes scanning of the document.

If you need more than one copy of the document, or if you wish to share the document on an internal network, you can save money by choosing a subscription product (see 'Subscriptions').

Reproducing extracts

For permission to reproduce content from BSI publications contact the BSI Copyright and Licensing team.

Subscriptions

Our range of subscription services are designed to make using standards easier for you. For further information on our subscription products go to bsigroup.com/subscriptions.

With **British Standards Online (BSOL)** you'll have instant access to over 55,000 British and adopted European and international standards from your desktop. It's available 24/7 and is refreshed daily so you'll always be up to date.

You can keep in touch with standards developments and receive substantial discounts on the purchase price of standards, both in single copy and subscription format, by becoming a **BSI Subscribing Member**.

PLUS is an updating service exclusive to BSI Subscribing Members. You will automatically receive the latest hard copy of your standards when they're revised or replaced.

To find out more about becoming a BSI Subscribing Member and the benefits of membership, please visit bsigroup.com/shop.

With a **Multi-User Network Licence (MUNL)** you are able to host standards publications on your intranet. Licences can cover as few or as many users as you wish. With updates supplied as soon as they're available, you can be sure your documentation is current. For further information, email cservices@bsigroup.com.

Rewards

Our British Standards and other publications are updated by amendment or revision.

We continually improve the quality of our products and services to benefit your business. If you find an inaccuracy or ambiguity within a British Standard or other BSI publication please inform the Knowledge Centre.

Useful Contacts

Customer Services

Tel: +44 345 086 9001
Email: cservices@bsigroup.com

Subscriptions

Tel: +44 345 086 9001
Email: subscriptions@bsigroup.com

Knowledge Centre

Tel: +44 20 8996 7004
Email: knowledgecentre@bsigroup.com

Copyright & Licensing

Tel: +44 20 8996 7070
Email: copyright@bsigroup.com

BSI Group Headquarters

389 Chiswick High Road London W4 4AL UK

